



Ida B. Wells Booster Club

Funding Request Form

Please turn in completed forms to the Booster Club mailbox in the Main Office
or email it to: funding@ibwboosterclub.org

Group Name:
Amount Requested: \$
Coach / Advisor: Name:
Contact (if not coach/advisor): Name: Email: Phone:
(1) Please attach a roster of the students involved in this team/club/organization (including parent names).
(2) Funding Request Summary (Attach an itemization of your funding request including cost estimates for each item and details of how the funding will be spent):
(3) Please summarize your organization/groups fundraising plans and amount of funds raised to date:
(4) In what way do you currently support OR are planning on supporting the Booster Club's fundraising events? (i.e. Volunteering at Concessions, Christmas Tree Sales shifts, Membership promotion)

(please see reverse for additional info)

Additional Instructions/Requests

1. Once you make the purchase(s), please provide Booster Club with a receipt or order confirmation within 30 days.
2. If scholarship or funded amounts are not used in full FOR PROPOSED PURPOSE, please notify IBW Booster Club immediately.

General Expectations for All Teams/Clubs/Organizations Making Funding Requests

1. We require the name of the Contact from your Team/Club/Organization who will be responsible for communicating with parents/guardians and members of the group.
2. We ask that either at least **50% of your parents/guardians have a current annual membership** with the Ida B. Wells Booster Club **OR** you show that an effort has been made to advertise and encourage Booster membership to your team or organization.
3. To continue to grant funding requests, we need **active participation in Booster Club events**. Please tell us how your group has done/will do this. These events include:
 - a. Staffing Concessions at all Home Games/Events
 - b. Committing time at the Christmas tree lot
 - c. Volunteering at other Booster Club events

Funding Guidelines

The Ida B. Wells Booster Club will consider all Funding Requests, and typical guidelines are below. Our mission is to support all student activities at Ida B. Wells High School. We want to work with your group so if you have any questions please contact: funding@ibwboosterclub.org

The following requests are typically approved by Boosters:

- Equipment that is above what PIL funds/will replace
- Tournament Fees (one per year)
- Expert coach/teacher time and/or class
- Student Scholarships (covering fees)

**Large activities and sports requests will be considered up to \$4000

The following types of items are not typically funded by Boosters:

- Personal apparel/clothing that doesn't belong to school
- Uniforms, unless a non-PIL club
- Food/Team or Club Dinners
- Items that have already been purchased
- Trips that aren't associated with league play

2024/25 Booster Meeting Schedule (forms due 1 week prior to meeting):

September 9, 2024, October 14, 2024, November 18, 2024 (third Monday), December 9, 2024 (tentative), January 13, 2025, February 10, 2025, March 10, 2025, April 14, 2025, May 12, 2025